Business Analyst

Description
Experience: 3-5 Years

Educational Qualification: Engineering Graduate or Science Graduate – Computer Science or equivalent OR MBA

Experience Background: Must have experience of selling IT services in IT industry only

Essential Technical Skills:

- Extensive experience of business analysis and functional design for complex products, programs and architecture (B2B, B2C)

Core Business Analysis:

- Requirements gathering, User story writing, Stakeholder management, Gap analysis, Documentation (if required). Ability to find and define business use cases for AI adoptions.

Product Analysis:

- Defining metrics, Feature innovation, Experimentation, Feature validation, Discovery to delivery, Growth led outlook.

Communication:

- Critical thinking, Ownership, Attention to detail, Adaptability, Verbal and Written communication.

Data Driven Decisions:

- Data capture, Event tracking, Data labeling, Executive summary.

AI usage:

- Prompt engineering, Automation, AI assisted analysis, Understanding AI concepts.
- Lead workshops with business users to support analysis and design efforts.
- Ownership of all aspects of UI design, working closely with a design agency.
- QA for user interface quality.

Essential Non – Technical Skills:

- Must be a self starter and be able to lead other associates.
- Work under minimal supervision on enterprise wide projects requiring creative solutions.
- Exposure to international projects, in particular offshore development

Hiring organization
Arrk Limited

Employment Type
Full-time

Date posted
11/03/2026

projects.
- Software life cycle exposure.
- Excellent communication skills with both business people and technologists.

Nice to Have Technical Skills:

- SQL
- Creation of mock ups using UI/UX tools.
- API understanding & system integration.

Personal Characteristics:

- Posses a personal Customer Service ethic, somebody with whom Arrk's customer satisfaction focus will strike a chord.
- An inquiring mind that consistently looks for solutions to and opportunities associated with problems, rather than simply raising concerns to management.
- A clear thinker with a structured and logical approach to intellectual work.
- Adaptable to and interested in new programming techniques/ languages and be willing to re-train where required.
- A team worker who prefers a co-operative approach to getting things done.
- A completer-finisher with demonstrable attention to detail, who likes to see the job
  through.
- Motivated by the challenges of successfully growing with a young company, rather than
  the status symbols of a more established organisation.
- A mature, open and honest individual with a strong sense of personal integrity.
- Ambitious, hard-working and self-motivated.
- Well presented.

Contacts
Share your resume with tanaya.ganguli@arrkgroup.com**.**